



October 18, 2013

The Honorable Jim Pitts, Chair
Texas House Committee on Appropriations
P. O. Box 2910
Austin, Texas 78768

Dear Chairman Pitts,

We are pleased to submit our Fourth Quarter Self-Directed, Semi-Independent (SDSI) report for Fiscal Year 2013. During the past several months, TBAE staff has worked on many large scale projects. We are pleased to include the following quarterly report, which includes our newly developed performance measures.

Please feel free to contact me at (512) 305-9000 or via e-mail at cathy.hendricks@tbae.state.tx.us if you have any questions about the information contained in the report.

Sincerely,

A handwritten signature in black ink that reads "Cathy L. Hendricks".

Cathy L. Hendricks, RID/ASID/IIDA
Executive Director

Enclosures

cc: Board Members, Texas Board of Architectural Examiners
Mr. Dallas Reed, Governor's Advisor, Office of the Governor
Mr. Rob Orr, Budget Analyst, Senate Finance Committee
Mr. Clifford Sparks, Jr., Legislative Budget Board
Mr. Lance Kinney, P.E., Executive Director, Texas Board of Professional Engineers
Mr. Bill Treacy, Executive Director, Texas State Board of Public Accountancy



TEXAS Board of
Architectural Examiners

Architects ▪ Interior Designers ▪ Landscape Architects

Fiscal Year 2013 Quarterly Report on the
Self-Directed, Semi-Independent (SDSI) Agency
Project

Fourth Quarter
June–August 2013

Report submitted October, 2013

**Texas Board of Architectural Examiners
FY 2013 Fourth Quarter Report on the
Self-Directed, Semi-Independent (SDSI) Agency Project**

Progress Report

The Texas Board of Architectural Examiners (TBAE) is pleased to submit this report of our progress in improving overall agency performance under the SDSI project.

1. During public meetings in June and August, the nine-member Board proposed and adopted several new rules. Of particular note are new rules crafted to implement 2013 legislation. The Board addressed new legislative directives regarding the new fingerprint-based criminal history checks, fee structure, and test-passing requirement for Texas Registered Interior Designers.
2. The agency's outreach program held presentations or continuing education classes in Midland, Waco, and Dallas during the quarter, reaching a total of 263 stakeholders across four separate presentations.
3. In June, the agency welcomed two new Board Members and welcomed back one reappointed Member. Mr. Chuck Anastos, AIA of Corpus Christi was reappointed to the Board. Mr. Davey Edwards, TSPS of Decatur was appointed as a Public Member (replacing Mr. Brandon Pinson), and Mr. Chad Davis, ASLA of Lubbock was appointed as the Landscape Architect Member (replacing Ms. Diane Steinbrueck).
4. Agency staff and Board Members participated in the National Council of Architectural Registration Boards' annual meeting, the Building Officials Association of Texas annual conference, and the annual METROCON conference during the quarter.

Performance Measures



Fiscal Year	Fiscal Quarter	Number of Registrants	Number of Exam Candidates	Cases opened during quarter	Cases closed during quarter	Recidivism rate
2012						
	3	17,898	2248	49	44	1.10%
	4	17,926	2419	32	19	1.17%
2013						
	1	17,953	1877	46	35	2.54%
	2	17,946	2038	40	43	3.23%
	3	17,969	2248	33	12	3.03%
	4	18,035	2329	35	63	3.79%

Explanatory notes:

- The "Number of Registrants" performance measure reported here fulfills the statutory requirement to report on the number of "licensees... [and] certificate holders." The agency does not distinguish between "licensees" and "certificate holders," choosing instead to call them simply "registrants."
- The Performance Measures reported herein were thoroughly redeveloped and validated in 2011 and 2012, and will be used to fulfill all statutory and customary reporting requirements (at the recommendation of the State Auditor's Office).

Texas Board of Architectural Examiners

Fiscal Year 2013, Quarters One, Two, Three, And Four

	FY 2013 Budget	Sept 1, 2012--- August 31, 2013	Percentage
Revenues:			
Licenses & Fees	\$2,725,000	\$2,602,756	96%
Enforcement Penalties	\$75,000	\$67,977	91%
Other	\$5,000	\$2,885	58%
Interest	\$7,500	\$2,385	32%
Draw on Fund Blance	\$166,635	\$0	0%
Total Revenues	\$2,979,135	\$2,676,002	90%
Expenditures:			
Salaries and Wages	\$1,523,700	\$1,330,597	87%
Payroll Related Costs	\$392,220	\$369,023	94%
Professional Fees & Services	\$35,060	\$33,811	96%
Travel	\$65,000	\$49,800	77%
Materials and Supplies	\$30,000	\$24,397	81%
Communication and Utilities	\$17,500	\$13,582	78%
Repairs and Maintenance	\$1,500	\$991	66%
Rentals and Leases	\$60,910	\$48,251	79%
Printing and Reproduction	\$7,000	\$6,677	95%
Claims and Judgements	\$0	\$0	
Other Expenditures	\$290,610	\$284,380	98%
Capital Outlay	\$45,635	\$25,206	55%
Transfer Out of G R, Article 8930b	\$510,000	\$510,000	
Total Expenditures	\$2,979,135	\$2,696,715	91%